

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
Alfred Faust School Gymnasium
January 19, 2017
7:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mr. Carlo Maucione
Mrs. Kathleen Winston
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Opens the Hearing of Citizens:

In accordance with the Bylaw 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address. Each statement made by a participant shall be limited to the discretion of the Board President. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

President Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

REPORTS TO THE BOARD

- School Business Administrator’s Report – Mr. Mark Kramer
- Superintendent’s Report – Mr. Giovanni Giancaspro

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:
Second:
Vote:

- December 19, 2016 Public Meeting Minutes
- December 19, 2016 Executive Meeting Minutes

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harrassment, Intimidation and Bullying Report; S4) Field Trip/Transportation Requests:

Motion:
Second:
Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	1/9/17	12:30 P.M.
Faust School	Lockdown Drill	1/10/17	9:12 A.M.
McKenzie School	Fire Drill	1/4/17	2:33 P.M.
McKenzie School	Lockdown Drill	1/13/17	11:50 A.M.

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	340
McKenzie	474
Special Services – In District	121
Special Services – Out of District	21
Tuition Students	0
Home Instruction	1

S3. APPROVAL OF HARRASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	1	1

S4. APPROVAL OF FIELD TRIP AND TRANSPORTATION REQUESTS

Code	School	Grade	Requested by	Destination / Time	# of Vehicles	Cost to Parent/BOE	Purpose/ Goal
S4.1	Faust	6-8	J. Schweikardt	Civic Center Vreeland Avenue	3	\$0	Performance for Senior Citizens
S4.2	McKenzie	1 & 2	L. Fallon	ER Police Department	1	\$0	Community involvement
S4.3	McKenzie	4	B. Thielker	Liberty Hall Museum	2	\$8 per parent	Enrichment

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: C1) IDEA Amendment 2016-2017:

Motion:
Second:
Vote:

C1. APPROVAL OF SUBMISSION OF IDEA AMENDMENT 2016-2017 TO CARRY-OVER FUNDS

Approve the submission of the 2016 – 2017 IDEA Amendment to carry-over funds in the amount of \$1,442.00 with an overpayment amount of \$4,816.00 for the school year.

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Personnel Actions; P2) Travel Expenditures; P3) Source 4 Teachers Substitute List; P4) Leave of Absences; P5) District Organizational Flow Chart:

Motion:
Second:
Vote:

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Brielle Crowe	Salary Guide Movement	Teacher	From: BA+30, Step 1 To: MA, Step 1	From: \$59,517.00 To: \$60,592.00	2/1/17 – 6/30/17	McKenzie School 11-000-213-100-00-000
P1.2	Stephanie Mont	Appointment	Replacement 3 rd Grade Teacher	BA, Step 1	\$54,142.00 Pro-Rated	2/1/17 – 2/7/17	Extended Contract (Maternity Leave) 11-216-100-101-00-000
P1.3	Alex Consulmagno	Appointment	Substitute Custodian	N/A	\$15.00/hour	1/20/17- 6/30/17 (as needed)	11-000-262-100-00-992
P1.4	Robert Emord	Appointment	Substitute Custodian	N/A	\$15.00/hour	1/20/17- 6/30/17 (as needed)	11-000-262-100-00-992

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	2/8/17	Brittany Addeo	Data from the Ground Up: Using Formative Assessment to Drive Instruction East Orange, N.J.	\$6.00	Yes
P2.2	3/17/17	Jessica Ballester	HIB and Students with Disabilities Oradell, N.J.	\$0.00	No
P2.3	2/1/17	Katherine Barone	Intro to the Model Science Curriculum Framework East Orange, N.J.	\$0.00	Yes
P2.4	1/31/17	Jason Bulger	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No
P2.5	1/31/17	Maria Caruso	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No
P2.6	1/19/17	Giovanni Giancaspro	New Jersey Superintendents' Study Council "Digital Leadership" Seminar South Orange, N.J.	\$0.00	No
P2.7	1/31/17	Giovanni Giancaspro	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No
P2.8	1/31/17	Mark Kramer	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No
P2.9	1/31/17	Carlo Maucione	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No
P2.10	2/9/17	Abbey Rabinovich	Update to Anti-Bullying Bill of Rights Act and Lawful Management of HIB Records Lodi, N.J.	\$0.00	No
P2.11	2/8/17	Tonya Robertston	Data from the Ground Up: Using Daily Formative Assessment to Drive Instruction East Orange, N.J.	\$0.00	Yes
P2.12	1/31/17	Richard Vartan	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.13	2/27/17	Tracy Vanasco	2017 NJAHPERD Annual Convention Long Branch, N.J.	\$0.00	Yes
P2.14	2/27/17	Kristin Wilhelm	2017 NJAHPERD Annual Convention Long Branch, N.J.	\$0.00	Yes
P2.15	1/31/17	Debra Zoller	Bergen County SBA Meeting Glen Rock, N.J.	\$0.00	No

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **January 2017**.

P4. APPROVAL OF LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0391	Extension of maternity leave	Teacher	McKenzie	2/1/17	2/15/17	0	Original unpaid FLMA began 10/24/16	2/16/17

P5. APPROVAL OF REVISED DISTRICT ORGANIZATION FLOW CHART

Approve the revised district organizational flow chart.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: **PF1) Facility Usage:**

Motion:
Second:
Vote:

PF1. APPROVAL OF FACILITY USAGE AS FOLLOWS

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Day(s)	Date of Event	Time Allotment	Discussion/Fee
*PF1.1	#41	B. Consulmagno /Bergen County Flag Football Association	McKenzie Gymnasium	Flag Football Practices	No	1 day per week as requested weekly	January through February 2017	7:00 P.M. – 8:30 P.M.	Special Police Officer required (paid for by organization)
PF1.2	#42	J. Hansen/ ER Recreation Department	McKenzie Gymnasium	Softball Practices	No	Tuesday & Thursday	February through March 2017	6:30 P.M. – 9:00 P.M.	Special Police Officer required (paid for by organization)

*PF1.1 If and when the recreation department needs the facilities, the event will be cancelled for that day.

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: CR1) First Reading - Bylaws, Policies & Regulations; CR2) Second Reading - Bylaws, Policies & Regulations ; CR3) School calendar:

Motion:

Second:

Vote:

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 1510 - Americans with Disabilities Act (M) Revised
- Regulation 1510 - Americans with Disabilities Act (M) Revised
- Policy 2415.30 - Title I ~ Educational Stability for Children in Foster Care (M) (New)
- Policy 2418 - Section 504 of the Rehabilitation Act of 1973 ~ Students (M) (New)
- Regulation 2418 - Section 504 of the Rehabilitation Act of 1973 ~ Students (M) (New)
- Policy 5116 - Education of Homeless Children (Revised)
- Regulation 5116 - Education of Homeless Children (Revised)
- Policy 5330.04 - Administering an Opioid Antidote (New)
- Policy 5756 - Transgender Students (Revised)
- Policy 8330 - Students Records (M) (Revised)
- Regulation 8330 - Students Records (M) (Revised)

CR2. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS (POLICY 8550)

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 8550 - Outstanding Food Service Charges

CR3. APPROVAL OF SCHOOL CALENDAR 2017-2018

Approve the school calendar 2017-2018.

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: F1) Bill Lists; F2) Approval of Transfer of Funds; F3) Acceptance of Monthly Financial Reports; F4) Approval of Student Services; F5) Approval of Donation:

Motion:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, a list of bills dated **December 20, 2016 – January 13, 2017** in the total amount of **\$226,931.18** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$264,074.23**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay December and January bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$237,897.98
Food Service Account	\$34,922.05
Special Activity Account	\$2,221.00
TOTAL	\$275,041.03

F2. APPROVAL OF TRANSFERS FOR THE MONTH

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8, and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting, and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **December and January** within the 2016-2017 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

F3. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending **November 30, 2016** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending **November 30, 2016**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

F4. APPROVAL OF TUITIONS/RELATED SERVICES/TRANSPORTATION FOR SPECIAL EDUCATION

Approve the following Out-of-District contracts for service provided to student’s currently enrolled in programs operated by the East Rutherford Board of Education.

CODE	STUDENT I.D.#	SERVICE(s) REQUESTED	PROVIDER	DATE	COST(s)
F4.1	on file	Teacher of the Deaf Services	Bergen County Special Services	2016/2017 school year	Not to exceed \$495.00

F5. ACCEPTANCE OF DONATION

Approval that the East Rutherford Board of Education accepts a donation of two (2) used conga drums with stand, valued at \$450.00 from Mr. Dennis Monks.

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Opens the Hearing of Citizens:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first been exhausted through the proper channels. The hearing of citizens shall be limited to sixty minutes.

President Closes the Hearing of Citizens:

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act and the East Rutherford Board of Education reserve the right within the constraints of State Law to sit in Executive Session; and

WHEREAS, there now exists a need for this Board to meet in Executive Session; now therefore

BE IT RESOLVED, that the East Rutherford Board of Education recess into Executive Session to discuss legal; attorney client privilege information; contractual and personnel matters.

BE IT FURTHER RESOLVED, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board; and

BE IT FURTHER RESOLVED, that the public will be informed:

1. When the Board reconvenes to the regular business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE PUBLIC SESSION

Motion:

Second:

Vote:

ADJOURNMENT

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
February 16, 2017, 7:00 PM
A.S. Faust School Gymnasium
100 Uhland Street, East Rutherford, New Jersey**